MEDIABASE

MEDIABASE BROWSER SETTINGS

www.mediabase.com and www.musicinfosystems.com make use of "cookies" to provide users with the ability to log on to the sites, to save settings and customize their browsing experience. Since most browser installations disable "cookies" by default, it is important that you manually enable them. A simple, one-time browser setting adjustment will resolve this issue. **PLEASE DO THIS ONE-TIME ADJUSTMENT BEFORE LOGGING ON TO MEDIABASE**! Here's how:

For Internet Explorer:

- Go to *Tools*
- Select Internet Options on the menu
- Select the *Privacy* tab and hit the *Advanced* button
- Check the box that says Override Automatic Cookie Handling
- Check the box that says Always Allow Session Cookies
- Please make sure that both First-Party Cookies and Third-Party Cookies are set to Accept
- Click OK to save the settings and close the dialog boxes

Advanced Privacy Settings						
You can choose how cookies are handled in the Internet zone. This overrides automatic cookie handling.						
Cookies						
☑ Override automatic cooki	ie handling					
First-party Cookies	First-party Cookies Third-party Cookies					
 Accept 	 Accept 					
O Block	O Block					
O Prompt	O Prompt					
Always allow session cookies						
	OK Cancel					

For Firefox:

- Go to *Tools* (or *Firefox* menu if using a Mac)
- Select Options (or Preferences if using a Mac) on the menu
- Select the *Privacy* tab
- (On Mac) Next to the *Firefox Will:* change the drop down menu to *Use Custom Settings For History*
- Check the box that says Accept cookies from sites
- Check the box that says Accept third-party cookies
- Keep until: dropdown box should say they expire

• Click "OK" to save the settings and close the dialog box (or close box if using a Mac)



For Safari:

Version 12.0

- Click on Safari at the top, then select Preferences
- In the Preferences tab select Privacy
- Ensure the Prevent Cross-Site Tracking & Block All Cookies box are Unchecked

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General Tabs AutoFill Passwords Search Security Privacy Websites Extensions Advanced					
Website tracking: Prevent cross-site tracking Ask websites not to track me					
Cookies and website data: Block all cookies					
Manage Website Data					
Apple Pay: 🗹 Allow websites to check if Apple Pay is set up					
Safari allows you to make purchases on the web using Apple Pay from your Apple Watch or iPhone.					

• Then click on the *Websites* tab

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Plug	g-ins											
		be Flash ion 31.0.0			Remo	ove		When v	visiting other	websites:	Block and	l Notify ᅌ

- Click on the "Pop-Up Windows" and then select "Allow" from the drop-down menu next to Musicinfosystems.com
- Continued below

• Then click on the Adobe Flash Player on in the Plug-Ins and then select "Allow" from the dropdown menu next to Musicinfosystems.com

Rea	ader	Adobe Flash	-	-in with the settings	s below:	
- Co	ntent Blockers		en Websites	in with the settinge	, below.	
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Loc	cation					
No	tifications					
Poj	p-up Windows					

OSX 10.11

- Click on Safari at the top, then select Preferences
- In the Preferences tab select Privacy
- In Privacy tab Always Allow section should be checked

Privacy						
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General Tabs AutoFill Passwords Search Security Privacy Notifications Extensions Advanced						
Cookies and website data: Always block						
 Allow from websites I visit Always allow 						
Remove All Website Data						
Website use of location services: O Prompt for each website once each day						
Prompt for each website one time only						
O Deny without prompting						
Website tracking: Ask websites not to track me	?					

OSX 10.10 (or older)

- Click on Safari at the top, then select Preferences
- In the Preferences tab select Privacy
- In Privacy tab Block Cookies section "Never" should be checked
- Close the dialog box



SAFARI ON IPAD OR IPHONE

For iOS 13

- To access the site settings are the same as below for iOS 12
- To access <u>Addboard</u> on V1.0 in Safari at the MIS homepage tap and hold the Addboard button until the side window opens with the options to "Open in new tab" or "Open in new window". Select "Open in new tab" and the Addboard should open up in a new separate tab in your Safari browser (see picture below)



For iOS 11.2.1 & 12

• Go to settings / safari / ensure that "Prevent Cross-Site Tracking" & "Block All Cookies" are turned off (not showing green) as below.

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Settings	Safari	
AutoFill		>
Frequently Visited	Sites	
Favorites		Favorites >
Open Links		In New Tab >
Block Pop-ups		
PRIVACY & SECURITY		
Prevent Cross-Site	e Tracking	\bigcirc
Block All Cookies		\bigcirc
Ask Websites Not	To Track Me	•
Fraudulent Websit	e Warning	
Camera & Microph	ione Access	
Check for Apple Pa	ау	
Allow websites to check About Safari & Privacy		s set up.

VIÐDIABASÐ	Then open your Safari app icon					
	Settings	Salari	_			
	Privacy	General				
	C Kleud	Search Engine	Google >			
	Mail, Contacts, Calendars	AutoFill	08.3			
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	Reminders	Always Show Bookmarks Bar	(000)			
	💟 Messages	Privacy				
	• FaceTime	Private Browsing	(DH 🔘			
	😤 Maps	Accept Cookies	Runys 3			
	SS Salari	Clear History				
	The Stores	Clear Cookies and Da				
Please set your cookies	Music	Reading List				
to ALWAYS and this	Wideos	Use Cellular Data	(ON ()			
should correct any issues	Photos & Camera	Use callular network to move Handrag Lot Aeres from	Cloud to office scaling			
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For iOS 8.4 ensure your settings look like this;

Go Settings, then Safari, click Block Cookies and select "Always Allow"

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Settings	Safari	
Open Links		In New Tab 🗦
Block Pop-ups	5	
PRIVACY & SECUR	RITY	
Do Not Track		
Block Cookies	A	Always Allow 🗦
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Tradulent we	USILE WA	
About Safari & Priv	acy	
Clear History a	nd Webs	site Data
READING LIST		
Use Cellular Da	ata	

Google Chrome

- 1. Click on the three dots of right top corner.
- 2. From the pop-up menu, click on Settings.
- 3. Click on Advanced.
- 4. Content Settings.
- 5. Cookies.
- 6. Make sure the "Block third-party cookies" is Off.



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≡ Settings	Q. Search settings		
	← Cookies		Î
	Allow sites to save and read cookie data (recommended)		
	Keep local data only until you quit your browser		
	Block third-party cookies Prevent third-party velosites from saving and reading cookie data		
	Block	ADD	
1	* Blocked		
	Notifications Ask before sending		

Google Chrome (Older versions)

Click on the menu icon on the right top corner.

MIS by Mediabase ×
 ← → C
 www.musicinfosystems.com/QuickLinksMainMenu.asp
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→ Settings

- \rightarrow Show advanced settings
- \rightarrow Privacy
 - \rightarrow (Click on Content Settings)

\rightarrow Cookies

Select (Allow local data to be set) and everything else under Cookies should be unchecked.

Then Click DONE!

For Google Chrome (Or even older versions):

1.Go to the wrench on the top right side
2.Select "Options" (or Preferences if using a Mac)
3.On the left side select "Under The Hood" (if using a Mac skip to #5)
4.Under network select "Change proxy settings.."
5.Click "Privacy" tab (click "Content Settings" on Mac, then go to #7)
6.Click "Advanced" button
7.Check the box that says "Always Allow Session Cookies" (check "Allow local data" on Mac)

Please call your Mediabase rep if this does not resolve this issue. (Your password may need to be re-set)

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